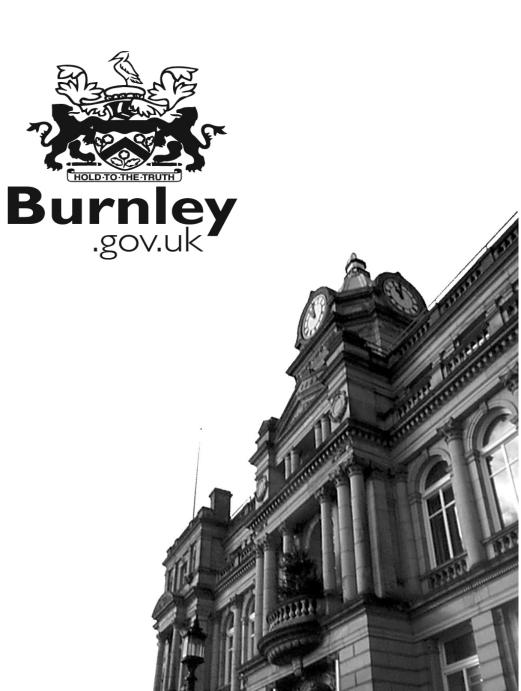
# AUDIT AND STANDARDS COMMITTEE

# Wednesday, 24th March, 2021 6.30 pm





# AUDIT AND STANDARDS COMMITTEE

## **REMOTE MEETING**

Wednesday, 24th March, 2021 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall. Forms are also available on the Council's website <u>https://bit.ly/2BWX7d2</u>

### <u>AGENDA</u>

#### 1) Apologies

To receive any apologies for absence.

#### 2) Minutes

To approve as a correct record the minutes of the previous meeting.

#### 3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

#### 4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

#### 5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

#### 6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

#### PUBLIC ITEMS

5 - 8

7) External Auditor`s findings report.	9 - 40
To consider the report of the external auditors.	
8) Annual Governance Statement 2019/20	41 - 52
To Approve the Annual Governance Statement 2019/20.	
9) Audit Findings report 2019/20 and Statement of Accounts	53 - 210
To receive the Council's audited Statement of Accounts for 2019/20 and obtain formal approval of the Committee to the audited accounts and to ask they be singed off by the Chair of the Committee. To approve the Letter of Representation from the Head of Finance and Property to the external auditors and sign off by the chair. To inform of the audit findings.	
10)Internal Audit Progress Q3 2020-21	211 - 216
To inform Members of the work done by Internal Audit in Q3 of 2020-21 from 1 <sup>st</sup> October to 31 <sup>st</sup> December 2020.	
11) Strategic Risk Register 2020-21	217 - 236
To review and update Strategic Risk Register 2020-21.	
12)Annual Accounts Arrangements 2020-21 and Final Accounts Arrangements 2021-22	237 - 256
To update Members on the arrangements made to date for the closure of the 2020/21 Accounts and to agree the Accounting policies used for the Statement of Accounts.	
To inform Members of changes to the completion dates in 2020/21 and 2021/22 both for the Draft Statement of Accounts and the Audited Statement of Accounts.	
13)Review of RIPA Policy	257 - 288
To consider a revised Corporate Policy regarding the Regulation of Investigatory Powers Act 2000.	
14)Work Program 2020-21	289 - 290
To consider the Work Programme for the current year 2020/21.	
PRIVATE ITEMS PARTICIPANTS	291 - 292
15)Protocol	293 - 294
16) joining instructions	295 - 300

#### **MEMBERSHIP OF COMMITTEE**

#### Councillors

Councillor Paul Campbell (Chair)	Councillor Margaret Lishman
Councillor Shah Hussain (Vice-Chair)	Councillor Lorraine Mehanna
Councillor Sue Graham	Councillor Mark Payne
Councillor Bill Brindle	Councillor Andrew Tatchell
Councillor Tom Commis	

#### **Co-opted Members**

Louise Gaskell, East Lancashire Chamber of Commerce Councillor Kathryn Haworth, Habergham Eaves Parish Council Councillor Gill Smith, Cliviger Parish Council Stuart Arnfield

#### **External Auditor**

Chloe Edwards, Grant Thornton Barrie Morris, Grant Thornton-External Auditor Helen Stevenson, Grant Thornton-External Auditor

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